



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
 253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

## REGULAR MEETING MINUTES

**December 05, 2023, 6:00 PM**

Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335

**Call to Order Time: 6:07 PM**

### Commissioner Roll Call:

	Present	Excused	Comment
President Nixon	X		
Commissioner Hill	X		
Commissioner Babich	X		
Commissioner Grimmer	X		
Commissioner Kingsbury	X		

Quorum: Yes

### ITEM 1 President's Report

- 11/28 attended Zoom Pierce County meeting where ILA for funding for PenMet Parks was approved
- 12/5 met with community member and visited new CRC

### ITEM 2 Executive Director's Report

- 12/9 Cookies with Mr. & Mrs. Claus is sold out; community is encouraged to bring food drive donations
- Giving Tree is located at CRC. Partnership with Gig Harbor Lions and Fish Foodbank
- New PenMet Parks permanent headquarters, 2416 14th Ave NW
- 12/12 registration opens for winter programs with a new variety of programs. Light refreshments are on hand for in-person registration.
- Change Order #2 Update
  - Should be \$33,231.00
  - Funding Source Definitions
    - Previous contract- deficiencies
    - Contingency- design oversight
  - Board Clarification Question: Line 166 – was it done? Staff Answer: Yes, but it wasn't replaced to the extent it needed to be.
- Thank outgoing Commissioner Babich for inspiring and encouraging high-level services. A shared extensive list of efforts since Jan 2016:
  - Synthetic turf infields at Sehmel Homestead Park
  - Youth sports provider
  - Defined recreational sports
  - Elevated youth sports
  - Millions of dollars in grants
  - Expanded stewardship methods
  - Capital projects



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- Turf field
- Historic Arletta
- Rosedale Hall start
- Feasibility Space for Seniors/Aquatics
- CRC strategy
- S&P stable credit rating
- National standards
- Long Range planning documents
  - Strategic Plan
  - 2 PROS Plans
  - Recreation Services Assessment

## Point of order made by Commissioner to acknowledgment CRC Opening

**ITEM 3 Special Presentations: None**

**ITEM 4 Board Committee Reports**

- 4a. **Park Services Committee** – Has not met since last meeting.
- 4b. **Finance Committee** – Has not met since last meeting.
- 4c. **Administrative Services Committee** – Has not met since last meeting.
- 4d. **Recreation Services Committee** – Has not met since last meeting.
- 4e. **Campaign Committee** – Has not met since last meeting.
- 4f. **External Committees** – None

**ITEM 5 Public Comments: None**

**ITEM 6 Minutes**

- 6a. **Approval of the November 21, 2023 Study Session Minutes**
- 6b. **Approval of the November 21, 2023 Regular Meeting Minutes**  
Commissioner move to adopt the minutes as presented;  
Commissioner seconded;  
Roll call vote. Approved unanimously. Motion carried.

**ITEM 7 Consent Agenda**

- 7a. **Resolution C2023-017: Approval of the November Vouchers**
- 7b. **Resolution C2023-018: Ratifying the Amended Resolution RR2023-012 Adopting the Parks Recreation and Open Space Plan**  
Commissioner moved to adopt the consent agenda as presented;  
Commissioner seconded;  
Roll call vote. Approved unanimously. Motion carried.

**ITEM 8 Unfinished Business**



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## 8a. **Second Reading of Resolution RR2023-016: Adopting Amended Public Disclosure Policy**

This Item was moved and seconded on November 21, 2023. There is a motion on the table.

No further staff presentation.

Board discussion:None

Roll call vote.Approved unanimously. Motion carried.

## ITEM 9 **New Business**

### 9.1 **Nominations of 2024 Board officers**

**Nominations for Board President:** Maryellen “Missy” Hill

**Nominations for Board Clerk:** Laurel Kingsbury

The Board shall elect its officers at the first meeting of the new calendar year by a majority vote. The Board members elected as officers shall then immediately take office.

### 9.2 **Purchasing Resolutions Requiring One Reading for Adoption: None**

### 9.3 **Single Reading Resolutions Requiring One Reading for Adoption:**

#### 9.3a **Resolution R2023-016 Adopting the 2024 Legislative Priorities**

Commissioner moved; Commissioner seconded.

Memo overview by Executive Director Ally Bujacich

Board discussion: None

Roll call vote.Approved unanimously. Motion carried.

### 9.4 **Two Reading Resolutions Requiring Two Readings for Adoption:**

#### 9.4a **First Reading of Resolution RR2023-017 Adopting the Amended Policy P50-103: Facilities Use Policy and Retiring Policy P50-101: Athletic Field Use Policy**

Commissioner so moved;

Commissioner: Second.

Memo overview by Director of Administrative Services Zemorah Murray.

Board discussion: None

Second Reading will be at the January 9, 2023 Regular Meeting.

## ITEM 10 **Comments by Board**

Commissioner Hill donated \$1,800 of legislative funds to sponsor three movies for the seniors in our community. Outgoing Commissioner Babich thanked Commissioners for their contributions; we have much to celebrate with more in the coming years. Ally, we could not have overcome the hurdles without you being here. I cannot thank you and the rest of the staff enough; we could not have done it without you.



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**ITEM 11 Next Board Meetings**

January 9, 2023 Study Session at 5:00 pm and Regular Meeting at 6:00 pm at the Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335

**ITEM 12 Executive Session**

**12a. Executive Session to Review the Performance of a Public Employee. RCW 42.30.110 (g)**

The board is entered executive session at: 6:48 PM.

The estimated length of time for the executive session was 30 minutes.

The Board did not take final action following the executive session.

The Board did not extend the executive session.

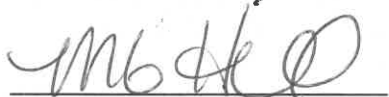
The Board ended the executive session at: 7:08 PM

**ITEM 13 Adjournment Time: 7:08 PM**

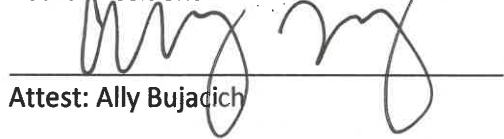
## **BOARD OF PARK COMMISSIONERS MEETING PROCEDURES**

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at [www.penmetparks.org](http://www.penmetparks.org).

Approved By the Board on 1/9/2024

  
Board President

  
Board Clerk

  
Attest: Ally Bujadich

Submitted by: Robyn Readwin, Board Secretary